



GOVERNMENT OF JAMAICA
MINISTRY OF ECONOMIC GROWTH & JOB CREATION

**REQUEST FOR EXPRESSIONS OF INTEREST FOR CONSULTING SERVICES
TO STRENGTHEN THE NATIONAL DESIGNATED AUTHORITY (NDA) AND DEVELOP THE COUNTRY
PROGRAMME STRATEGY TO ENGAGE GREEN THE CLIMATE FUND**

Institution: Climate Change Division, Ministry of Economic Growth and Job Creation
Country: Jamaica
Project: Capacity building of Jamaica's NDA and preparation of a Country Programme for engaging with the GCF
Sector: Economic Growth and Job Creation

Abstract: The MEGIC has received a grant from the Green Climate Fund and is searching for a consulting firm ("Consultants") with experience in implementing climate finance readiness activities, in particular country strategy development and programming and comprehensive knowledge of Green Climate Fund. The overall objective of the consultancy is to build the capacity of Jamaica's National Designated Authority, Climate Change Division of the Ministry of Economic Growth and Job Creation to effectively engage with the Green Climate Fund, the largest source of climate finance available for developing countries. The specific objectives are:

1. Building Jamaica's NDA capacity to perform its roles and responsibilities for GCF-related matters; and
2. Developing a country programme (including two (2) concept notes) aligned with Jamaica's national priorities (including NDCs) and based on the GCF investment criteria.

Grant No.: JAM-RS-001

Deadline: Monday, December 18, 2017 3:00 pm (UTC-5)

The implementation period is eighteen months (18) months.

The expressions of interest will be evaluated based on the following criteria:

- a. Profile and Background of the consulting firm;
- b. Capabilities of the firm to develop the requested activities, in particular demonstration of the firm's regional experience
- c. Experience in institutional and skill-based capacity development, supporting national processes for climate change policy development
- d. Experience in multilateral climate finance architecture with in-depth understanding of climate finance issues at the international regional level, knowledge of current climate finance architecture of GCF and GCF modalities, procedures and readiness
- e. Experience in providing support to GCF related matters, particularly implementing readiness activities
- f. Experience with engaging with Country Strategic Frameworks and development of related documents
- g. Experience in stakeholder engagement, particularly with senior officials of government agencies in SIDS and vulnerable states, donor governments and organisations, regional organisations and rural and urban communities
- h. Experience as a Consultant for contracted services for the past ten years in capacity development related to climate change development finance and development of national plans and strategies. More specifically, participation as a Consultant in a role that is similar to the proposed Consulting Services within the last five to seven years.
- i. Working experience in Caribbean countries

The expression of interest should not exceed fifteen (15) pages.

The Ministry of Economic Growth and Job Creation now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultants will be selected in accordance with the procedures set out in the Government of Jamaica [Handbook of Public Sector Procurement Procedures Volume 3 of 4: Procedures for the Procurement of Consulting Services, March 2014](#). It is open to all eligible bidders as defined in the policies.

A short list will be established and shall comprise of at least three firms with a wide geographic spread, with no more than two firms from any one country. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

A Consultant will be selected in accordance with the Quality Base Selection (QBS) method set out in the Consultant Policies.

Further information can be obtained at the address below during office hours 10:00 am to 4:00 pm.

Expressions of interest (EOI) must be written in English and submitted via email in PDF format, **by 3:00pm (UTC-5) on Monday, December 18, 2017**. All EOIs will be opened at 3:15 pm on the same day.

For softcopy Tenders

Expression of Interest – Capacity building of Jamaica’s NDA and preparation of a Country Programme for engaging with the GCF.

Attention: UnaMay Gordon- Principal Director
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** Participants are to note that emails exceeding 10MB in total may not be received by the MEGJC IT system. Special arrangements must be made in advance with the ministry’s representative for the electronic delivery of larger documents.*

The Ministry of Economic Growth & Job Creation will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of the expressions of interest.